



## Town of Salem, New Hampshire

Purchasing Department  
33 Geremonty Drive  
Salem, New Hampshire 03079  
(603) 890-2090 FAX (603) 890-2091

### INVITATION TO BID

**2020-010**

#### **SALEM DEPOT – BUILDING DEMOLITION PROJECT TOWN OF SALEM, NEW HAMPSHIRE**

The Town of Salem is inviting contract proposals for the **Salem Depot – Building Demolition Project** on Route 28 in the Town of Salem, New Hampshire. Bids will be received at the office of the Purchasing Agent, Salem Town Hall, 33 Geremonty Drive, Salem, NH 03079 until **1:00 PM on May 29, 2020**. Shortly thereafter, bids will be opened and read aloud. During the period that Town Hall is closed to the public due to COVID-19, bid openings will be held virtually using Zoom teleconferencing software. Credentials for viewing bid openings will be posted on the Town website at [www.salemhnh.gov](http://www.salemhnh.gov).

Complete Bidding Documents may be obtained via drop box at the Town of Salem Town Hall, 33 Geremonty Drive, Salem, New Hampshire, 03079 in electronic format (flash drive) from the office of the Purchasing Agent. During the period that Town Hall is closed to the public due to COVID-19, bidding documents can be obtained by placing a \$50 non-refundable deposit (check or money order, cash will not be accepted) with a note referencing the Project in the Town Hall drop box. After placing payment in the drop box, please email the Purchasing Agent at [cawholley@salemhnh.gov](mailto:cawholley@salemhnh.gov) to leave notification of the payment and coordinate pickup or delivery of the bidding documents. If you would like the bidding documents mailed to you please provide your mailing address and UPS or FedEx account number in your email to the Purchasing Agent.

The drawings, general provisions, specifications and proposal may be examined at the following locations (check with them relative to access to their plan room and/or electronic postings):

1. Construction Summary of NH 734 Chestnut Street Manchester, NH 03104	2. Associated General Contractors 48 Grandview Road Bow, NH 03304
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Each bid must be accompanied by **BID SECURITY**, payable to the Town of Salem, in the amount of Twenty Thousand Dollars (\$20,000.00), which **BID SECURITY** must be in a form of a certified treasurer's or cashier's check or bid bond.

Performance and Payment Securities in the total amount of the contract, or in such lesser amounts as the Town of Salem shall, at its sole option require, in a form acceptable to the Town of Salem shall be required to guarantee the faithful performance of the contract and the payment of all labor and materials used in the work. See the General Provisions for additional bid requirements.

Each bid shall be submitted on the Bid Form supplied by the Town of Salem in a sealed envelope clearly identified with the Bidder's name and address marked. The Schedule of Prices section of the Proposal Form shall be completed showing the Unit Price and Total Price for each item, and a Grand Total for all items. The Town reserves the right to reject any and all bids and to waive any technical or legal deficiencies that it may deem to be in the best interest of the Town.

An optional pre-bid conference will be held on site at 28 South Broadway (NH Route 28) in Salem, New

Hampshire, at **10:00 AM on May 19, 2020**. Representatives of the Owner will be present to discuss the Project. Interested contractors are instructed to send only one representative due to current COVID-19 restrictions on large gatherings. Following remarks by the Town's representatives the attendees will be provided an opportunity to briefly view the interiors and exteriors of the seven buildings slated for demolition. The conference will then reconvene for questions and answers. Building surveys will also be available online at <https://www.townofsalemnh.org/purchasing>. Owner will transmit to all prospective Bidders of record such Addenda as Owner considers necessary in response to questions arising at the conference. Oral statements made at the pre-bid conference may not be relied upon and will not be binding or legally effective.