

INVITATION TO BID

Salem NH District Court – HVAC Replacement **2019-005**

Sealed Bids for the installation of a new updated Heating, Ventilating, and Air Conditioning System including an updated central control system at the District Court for the Town of Salem NH will be received at the office of the Purchasing Agent, Town Hall, 33 Geremonty Drive, Salem, New Hampshire until **12:00PM on January 29, 2019**, at which time said Bids will be publicly opened and read aloud in the Knightly meeting room on the lower level.

The services provided by the contractor shall include, but not be limited to the furnishing of all materials, equipment, supervision, labor, tools, testing, and all other miscellaneous appurtenances and work necessary to complete the project in accordance with the Contract Documents, Drawings and Specifications. This project will involve replacing the original heating, ventilation, and air conditioning (HVAC) system at the Salem District Court from 1982. A facility evaluation and assessment was performed by a building consultant in 2017 and determined that the HVAC system was past its useful life

Contract Documents may be obtained, in electronic format on CD, on and after **January 3, 2019** at the office of **Purchasing Agent, Salem Town Hall, 33 Geremonty Drive, Salem, New Hampshire, 03079**. Documents may be examined, but not obtained, at the Engineering Department, Town Hall, 33 Geremonty Drive, Salem, NH 03079. To obtain Contract Documents, a \$50 non-refundable deposit is required. **Cash will not be accepted.**

Complete instructions for filing Bids are included in the Instructions to Bidders.

A mandatory pre-bid conference will be held at Town Hall, 33 Geremonty Drive, Salem, New Hampshire, at **1:45 pm on Friday, January 11, 2019**. Upon completion of the conference prospective bidders will be allowed to view the District Court building. Representatives of the Owner will be present to discuss the Project. Owner will transmit to all prospective Bidders of record such Addenda, as Owner considers necessary in response to questions arising at the conference. Oral statements made at the pre-bid conference may not be relied upon and will not be binding or legally effective.

The Owner reserves the right to reject any or all Bids, should the Owner deem it to be in the public interest to do so.

TOWN OF SALEM, NEW HAMPSHIRE
PURCHASING DEPARTMENT