



Request for Proposals for Fire and Police facility Space needs Assessment

2018-023

SALEM, NH

ADDENDUM No. 3

August 2, 2018

This Addendum forms part of the Bidding and Contract Documents and modifies the Request for Proposals (RFP) for Fire and Police Facility Space needs assessment. The items set forth herein, whether of omission, addition, substitution or clarification, are all to be included in and shall form part of the proposed work and Bids submitted to the Town of Salem, New Hampshire. Inclusion of this Addendum shall be acknowledged by inserting a signed copy of the Addendum. Failure to acknowledge any and all addenda may be cause for rejection of the bid by the Owner on the grounds that it is not responsive.

ADDEDNDUM No. 3

Locations included in RFP;

All locations visited today except Storage Building

The Fire Stations are located as follows:

- **Station 1- Headquarters- 152 Main Street;** constructed in 1967; with approximately 12,360 square feet of total space; 7,056 square feet of administrative/living space and 5,304 square feet of apparatus bay space (4-drive through garage bays).
 - Station 1 on-duty staffing 24 hours a day- 10-11 Members; 1- Battalion Chief, 1- Company Officer, 7- Firefighters/Medics/EMTs, 1-2 Fire Alarm Dispatcher.
 - Station 1 Administrative Staff Monday through Friday- 7-8 Members; 1-Chief, 1-

Assistant Chief, 1-Deputy Chief/Fire Marshal, 1-Director of EMS, 1-Administrative Assistant, 1-Communication Supervisor, 1-2 Emergency Vehicle Maintenance Technicians.

o Station 1 assigned apparatus-

- Engine 1
- Rescue 1
- Rescue 4
- Medic 1
- Battalion Chief 1
- Squad 1
- Engine 4
- Rescue 5
- Rescue 6
- Utility 1
- Marine 1
- Plus additional staff cars

o Fleet Maintenance is assigned to Station 1.

o Station 1 is also the Town wide Emergency Operations Center, during large scale disasters or weather incidents.

• **Station 2- 279 North Main Street;** constructed in 2005; with approximately 6,388 square feet of total space; 2,970 square feet of administrative/living space and 3,498 square feet of apparatus bay space (3- back-in garage bays).

o Station 2 on-duty staffing 24 hours a day- 3 Members; 1- Company Officer, 2-Firefighters/Medics/EMTs.

o Station 2 assigned apparatus-

- Engine 2
- Rescue 2

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- Forestry 2
- Utility 2- Gator w/trailer
- Foam trailer 1
- Engine 5
- Marine 2

o The Personal Protective Equipment and Self Contained Breathing Apparatus

Equipment Technician- Services are also assigned to Station 2.

- **Station 3- 170 Lawrence Road;** constructed in 1974; with approximately 4,916 square feet of total space; 2,580 square feet of administrative/living space and 2,356 square feet of apparatus bay space (2-drive through garage bays).
 - Station 3 on-duty staffing 24 hours a day- 5- Members; 1- Company Officer, 4- Firefighters/Medics/EMTs.
 - Station 3 assigned apparatus-
 - Tower Ladder 1
 - Engine 3
 - Rescue 3
 - Utility 3 (back-up forestry unit)
 - The part-time Training Officer is also assigned an administrative office at Station 3.
- **Storage building:** located at 115 East Broadway; constructed in the 1800s; with approximately 4,416 square feet of total space; 1,448 square feet of upstairs storage space and 2,968 square feet of apparatus bay/first floor storage space (3 ½- back-in garage bays).
 - Storage building assigned Operational Support units/trailers-
 - 20 foot Mass Casualty Incident support trailer
 - 20 foot Logistics/Operational support trailer
 - 10 foot CERT operational support trailer
 - 12 foot Red Cross-Shelter support trailer
 - Back-up Forestry Skid fire suppression unit
 - 2- 12 foot Aluminum flat bottom operational support boats with trailer
- **Storage records room:** located at the Haigh School, 24 School Street; The Salem Fire Department utilizes one classroom within the school for records storage. The size of the room is approximately 600 square feet.

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- **Fire Department Inspectional Services Division:** located at Town Hall, 33 Geremony Drive

The Police Department is located at:

- 9 Veterans Memorial Parkway; constructed in 1966; with approximately 10,316 square feet of total space, with approximately 9,332 square feet of living space.

****END OF ADDENDA NO. 3****