

REQUEST FOR QUOTES FOR PAINTING AT THE KELLEY LIBRARY IN SALEM NH

The Town of Salem New Hampshire is requesting quotes from qualified Contractors, to provide exterior painting at the Kelley Library 234 Main St. Salem NH. Contractors may download this RFQ from the Towns website www.townofsalemnh.org Click on purchasing then current bids and proposals.

Any changes to the provisions or specifications of this Request for Quotes shall be made by written addendum issued no later than five (5) working days prior to the Request for Quotes acceptance date. Prospective vendors shall have complete responsibility for being aware of any and all addenda.

There will be a Pre-bid meeting May 9, 2017 @ 10:00am located at Kelley Library 234 Main St. Salem NH.

All quotes must be received by **11:00 PM** prevailing time on the Town of Salem Purchasing Department clock on **Tuesday, May 18 2017. Quotes received after that date and time shall not be considered.** Interested parties must submit their quotes to: Town of Salem Purchasing Department, 33 Geremonty Drive, Salem, NH 03079, and be clearly labeled as '**KELLEY LIBRARY PAINTING**'.

Copies of the Specifications may be obtained through our website WWW.townofsalemnh.org go to purchasing under current bids and proposals.

Any questions regarding this project should be directed to Chris Colella at Kelly Library 603-898-7064 or Alison Baker at abaker@kellylibrary.org .

Following review of all Quotes, a recommendation will be made to the Town Manager, and that official will award the contract to the best responsible Proposer. The Town Manager's judgment shall be final and the right is reserved by the Town, through its Town Manager, to reject any or all proposals as he may determine and to waive defects in form or minor irregularities where the best interest of the Town would be served.

TOWN OF SALEM, NEW HAMPSHIRE
SPECIFICATIONS FOR REQUEST FOR QUOTES FOR EXTERIOR PAINTING OF
THE KELLEY LIBRARY

GENERAL SPECIFICATIONS

PART 1: APPLICATION

1. Applications/Scope
 - a. Exterior Surfaces to be painted
 - i. Wood siding, trim, window frames, beams, metal fencing, soffit and fascia.
 - b. Coordination of schedules
 - i. Work with Facilities Manager.
2. Exterior paint systems
 - a. All exterior surfaces indicated to be painted, with the following exceptions: concrete, brick, doorway framework, and any other specified surfaces.
 - i. Preparation as specified by manufacturer.
 - ii. 1 coat of tinted primer recommended by manufacturer.
 - iii. 1 coat exterior Latex satin (100% Acrylic).
3. Materials – General Requirements
 - a. Paints and coatings – General
 - i. When required, mix coatings to correct consistency in accordance with manufacturer's instructions before application. Do not reduce, thin, or dilute coatings or add materials to coatings unless such procedure is specifically described in manufacturer's product instructions.
 - b. Primers
 - i. Where the manufacturer offers options on primers for a particular substrate, use primer categorized as "best" by the manufacturer.
 - c. Coating Application Accessories
 - i. Provide all primers, sealers, cleaning agents, cleaning cloths, sanding materials, and clean-up materials required.
 - d. Caulk
 - i. Where the manufacturer offers options on paintable caulk for a particular substrate, use caulk categorized as "best" by the manufacturer.
 - e. Substrate/Wood Siding and Trim
 - i. Unless otherwise indicated provide materials consistent with existing.

PART 2: EXECUTION

1. Examination
 - a. Do not begin application of coatings until substrates have been properly prepared up to and including replacement with like materials.
2. Preparation
 - a. Clean surfaces thoroughly prior to coating application.
 - b. Prepare surfaces using the methods recommended by the manufacturer (pressure washing, scraping, sanding, wire brushed, etc.) for achieving the best result for the substrate under the project conditions.
 - c. Seal surfaces that might cause bleed-through or staining of topcoat.
 - d. Prepare rusted steel surfaces at least SSPC-PC2 (hand tool cleaning) or SSPC-SP3 (power tool cleaning) followed by SSPC-SP1 (solvent cleaning).
3. Application
 - a. Stir coatings before and during applications as recommended by manufacturer.
 - b. Do not apply to wet or damp surfaces.
 - i. Wait until all surfaces are fully dry after pressure washing, rain or morning fog or dew.
 - c. Apply coatings using methods recommended by manufacturer.
 - d. Apply coatings without runs, drips, or sags, without brush marks, and with consistent sheen.
 - e. Apply coatings at spreading rate required to achieve the manufacturer's recommended film thickness.
4. Protection
 - a. Touch-up damaged coatings after substantial completion.
 - b. Conduct work in a manner which does not disturb plantings and ground cover.
5. Clean up
 - a. Upon completion of work, remove excess paint, stain, varnish, adhesive, caulk, etc. from all other surfaces that were not specified to receive same.
 - b. Ensure that building and grounds are free from debris pertaining to the job.
 - c. Equipment clean-up: Whenever possible, clean up shall be conducted with water or water based agents. Mineral based thinners or solvents should only be used on an as needed basis after non-water-based application.
6. Waste Management
 - a. Conform to all federal, state and local construction waste management laws and management regulations and recommendations.
 - b. Conform to relevant regulations concerning protection of wetlands.

General questions regarding this may be addressed to:

Chris Colella

Facilities Manager Kelley Library

603-898-7064 or

Allison Baker at abaker@kelleylibrary.org