



**Town of Salem, New Hampshire**  
Community Development Department – Planning Division  
33 Geremonty Drive, Salem, New Hampshire 03079  
(603) 890-2080 - Fax (603) 898-1223  
[www.townofsalemnh.org](http://www.townofsalemnh.org)

## **Checklist for Wholesale Dealer License**

1. Register with State of NH Division of Motor Vehicles  
See: <http://www.nh.gov/safety/divisions/dmv/registration/dealers/auto-wholesale.htm>  
Telephone: (603) 227-4000
2. Apply for a building permit.  
  
PERMITTING HOURS are:  
Monday through Friday: 8:30am - 9:30am
3. For Wholesale Dealer located in a home office, you need to apply for a Home Occupation Permit. (no signage allowed, no commercial vehicles, no customers coming to home)
4. Apply for a sign permit (if needed).
5. Certificate of Occupancy permit may be required. Application form needs to be submitted at least 48 hours in advance of occupancy.
6. All permit applications are available in the Building Department (603-890-2020) or at [www.townofsalemnh.org](http://www.townofsalemnh.org) (go to Building, then Applications).
7. You may need to register your business with the NH Secretary of State (603-271-3242), [www.sos.nh.gov/corporate](http://www.sos.nh.gov/corporate).

**NOTE: NO STORAGE OR DISPLAY OF VEHICLES ALLOWED ON SITE**